

[Date]

[To]

Re:

Dear:

Please accept this letter as my request to make a direct charitable distribution from the account referenced above, as provided by Section 112 of the Protecting Americans from Tax Hikes Act of 2015 and Section 408(d)(8) of the Internal Revenue Code of 1986, as amended.

Please issue a check in the amount of \$ _____ payable to the Frye Art Museum (EIN 91-0659435).

Please mail the check directly to this organization at the following address:

FRYE ART MUSEUM
704 Terry Ave
Seattle, WA 98104
Attn: Development

Please provide my name and address as the donor of record in connection with this transfer. It is my intention to have this transfer qualify for exclusion from taxable income during the _____ tax year. Please expedite this request to ensure this distribution is postmarked by December 31.

Thank you for your assistance. I may be reached at _____
Sincerely,

This template is provided as a courtesy by Frye Art Museum, a registered 501 c 3 nonprofit organization, Tax ID 91-0659435. The Frye Art Museum does not provide tax or legal advice.

Please consult with your tax advisor on the tax implications of your charitable gift.